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Date: November 17, 2023

To: Superintendent's Cabinet

From: Kellee McManus

Regarding: For Your Review and Feedback at the Board Presentation Review on November 20

Procedure 3405P Student Wellness

Revisions are to comply with [ESSB 5257](#) Public Schools—Daily Recess. By the beginning of the 2024-25 school year, districts must adopt or amend necessary policies and procedures to incorporate the new language. For each school day that exceeds five hours in duration, public schools must provide a minimum of 30 minutes of daily recess within the school day for all students in grades kindergarten through five and students in grade six that attend an elementary school. In addition, language has been added regarding the requirement for districts to provide a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program, and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

Policy 6220 and Procedure 6220P Requirements for Bids and Contracts

Revisions reflect input from the State Auditor's Office (SAO) and the Washington Association of School Business Officials (WASBO). The revisions specify that school boards must have entered into agreements under the Interlocal Cooperation Act before making any purchase utilizing those special terms. The revisions also clarify information about procurement using federal funds. The updates also incorporate provisions from [HB 1086](#) Local Government Contracting—Community Service Organizations regarding the community service organization exception to competitive bidding laws for public works.

Policy 6605 and Procedure 6605P Student Safety Riding School Buses

Revisions are to comply with [WAC 392-151-025](#) regarding suggested safe route plans to school. In addition, language has been added to the procedure clarifying student conduct expectations on buses and the disciplinary procedures that may occur.

Policy 6700 and Procedure 6700P Food and Nutrition Program

Revisions are to comply with [HB 1238](#) School Meals—Various Provisions, which makes school meals free for all students regardless of their socioeconomic background. Districts' must provide the meals at no charge to the student and without consideration of the student's eligibility for a federally reimbursed free or reduced-price meal. Meals provided under this section must be nutritiously adequate and qualify for federal reimbursement under the school lunch program or the school breakfast program, and students are not eligible for more than one meal in a meal service period.

Policy 6959 and Procedure 6959P Acceptance of Completed Project

This new policy and procedure align with the state statutes pertaining to public works contracts that receive state funding.